
PERFORMING ARTS CENTER

EVENT INFORMATION

March 1 & 2, 2019

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COMPANY: _____ **CONTACT:** _____
EMAIL: _____ **PHONE:** _____

CONTACT:

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EMAIL: _____ **PHONE:** _____

PHONE:

RENTAL SCHEDULE

RENTAL DATES:		Mon.	Tue.	Wed.	Thurs.	Fri. 3/1	Sat. 3/2	Sun. 3/3
HOURS	START:					4:00 PM	7:00 AM	
	END:					10:00 PM	9:00 PM	
TOTAL:						6	14	
TOTAL HOURS:		20			TOTAL ROOM COST:		\$	5,000.00
PAC Room Rate (Hourly):			\$250					

TOTAL ROOM COST: \$ 5,000.00

PAC Room Rate (Hourly): \$250

STAFFING

NAME	HOURS	RATE (Hourly)	TOTAL
Technical Director	24	\$ 18.00	\$ 432.00
Technician	24	\$ 9.00	\$ 216.00
Technician	24	\$ 9.00	\$ 216.00
Custodian	20	\$ 18.00	\$ 360.00

TOTAL LABOR: \$ 1,224.00

RENTAL EXPENSES

CHARGE	HOURS	RATE	TOTAL
Facility - Performing Arts Center	20	\$ 250.00	\$ 5,000.00
Staff - Technical Director	24	\$ 18.00	\$ 432.00
Staff - Technician	24	\$ 9.00	\$ 216.00
Staff - Technician	24	\$ 9.00	\$ 216.00
Staff - Custodian	20	\$ 18.00	\$ 360.00
Fee - Orchestra Pit Removal	1	\$ 250.00	\$ 250.00
Facility Rental	16	\$ 150.00	\$ 2,400.00

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GRAND TOTAL:	\$	8,874.00
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NOTES:		