## Whitman Lighting Color Cutting Requirements

- When cutting from sheets, cut the entire sheet in the size you are cutting I.E., all cuts to 6-1/4", 7-1/2", etc..., then file away any cuts not used, unless directed otherwise.
- Please file all sheets with the color number on the top and readable, as well as placing the sheets in the drawer so you can read the color number
- Note the following labeling conventions:
  - Rosco(lux)  $\mathbf{R}$  as in R125
  - $\circ$  Lee Filters L as in L119
  - $\circ$  GAM **G**
  - $\circ$  Apollo A
- File away all sheets not used in sheet storage.
- Label all cuts, including those as spare, with white china marker, as shown.
- All cuts, whether new from sheets or pre-cut from files, go in the color frame with the folded side down, with black side out (if it's a painted frame), so that the label is readable when the frame is in the lighting fixture.